

# VFW, DEPARTMENT OF CALIFORNIA ADDITIONAL INSPECTION REPORT FORM CONTROL OF UNITS

Post:

District:

Date:

1, WHENEVER THERE IS AN ELECTION OF NEW CORPORATE OFFICERS OR AT LEAST EVERY TWO YEARS FROM DATE OF INCORPORATION, A STATEMENT OF INFORMATION FORM SI-100 MUST BE FILED. HAS THIS BEEN DONE?	YES NO
2. IF THE POST IS REGISTERED AS A PUBLIC BENEFIT CHARITY AND/OR SALES ARE MORE THAN \$25,000 ANNUALLY, HAS FORM RRF-1 BEEN FILED WITH FEDERAL 990'S ATTACHED AND IS IT CURRENT?	YES NO
3. HAS THE FEDERAL E-POST CARD/990 BEEN FILED & IS IT CURRENT?	YES NO
4. HAS THE STATE FTB E-POST CARD/199 BEEN FILED & IS IT CURRENT?	YES NO
5. DOES THE POST HAVE BINGO, PULL TABS, OR LOTTO? <b><u>IF YES</u></b> IS THE CHAIRMAN BONDED? ARE THE FUNDS SEPERATED FROM THE POST OPERATION ACCOUNT?	YES NO YES NO YES NO
6. DOES THE POST HAVE A BAR/CANTEEN? <b><u>IF YES:</u></b> IS THE ABC TYPE 52 VETERANS CLUB LICENSE CURRENT? IS THE HEALTH PERMIT CURRENT? IF CATERING IN THE CLUBS HALL, IS ABC TYPE 58 CATERING LICENSE CURRENT? HAS SALES TAX FORM BOE-401 BEEN FILED & IS IT CURRENT?	YES NO YES NO YES NO YES NO YES NO
7. DOES THE CLUB HAVE A MANAGER? <b><u>IF YES:</u></b> IS THE CLUB MANAGER BONDED?	YES NO YES NO
8. DOES POST HAVE LIQUOR LIABILITY INSURANCE?	YES NO
9. DOES THE CLUB HAVE A PAID BAR MANAGER AND/OR PAID EMPLOYEES? <b><u>IF YES:</u></b> IS THERE A FORM I-9 & W4 FILED FOR EACH EMPLOYEE? HAS EDD FORM DE-9 BEEN FILED & IS IT CURRENT? HAS EDD FORM DE-9C BEEN FILED AND IS IT CURRENT? HAS FEDERAL FORM 940 BEEN FILED AND IS IT CURRENT? HAS FEDERAL FORM 941 BEEN FILED AND IS IT CURRENT? DOES THE POST CARRY WORKERS COMPENSATION INSURANCE?	YES NO YES NO YES NO YES NO YES NO YES NO

POST COMMANDER:

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INSPECTOR:

The Inspector shall provide a copy of each inspection to the Post Commander, District Inspector, and Department Inspector and set forth therein any constructive criticism and recommendations. MAINTAIN IN POST FILE AS A PERMANENT RECORD

**COPY 1** - DEPARTMENT **COPY 2** - DISTRICT **COPY 3** - POST