

**90TH ANNUAL
VFW STATE CONVENTION
June 18-22, 2010**



**DOUBLETREE HOTEL
2001 POINT WEST WAY
SACRAMENTO, CA 95815
(916) 929-8855**

Hospitality Room Request

DEADLINE FOR RESERVATIONS – MAY 22, 2010

Please complete the following information and return this form to Department Headquarters and you will be contacted to make further arrangements.

Hospitality Room For:_____

Contact Person:_____

Contact's Phone Number: _____

Date and Time for Set-up: _____

Date and Time for Breakdown:_____

Credit Card to Guarantee the Room_____

Expiration:_____ Signature of Cardholder:_____

Will you need an adjoining hotel room? _____ Please make sure that you complete a "Hotel Reservation Form" in addition to this form.

Limited food and beverages are allowed in hospitality rooms including cold prepared items and dry snacks. Ice arrangements are made through the hotel and may incur additional charges. A damage deposit may apply to each room, refundable if no damage occurs. Some hotels have cleaning deposits as well. Please fax or mail this completed form to Department Headquarters at (916) 449-8832 or 1510 J Street, Suite 110, Sacramento, CA 95814.